

The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House, Neighbourhood Link Support Services and St. Stephen's Community House

JOB OPPORTUNITY

Job# TNG2023-248

POSITION TITLE: Senior Childcare Teacher – Yonge and Sheppard	
DEPARTMENT: Childcare	STATUS: Regular Full-time, CUPE 2289
# HRS / WEEK: 35	CONTRACT DATE: n/a
REPORT TO: Manager, Yonge and Sheppard Childcare Centre	HOURLY RATE: \$27.55
EXTERNAL CLOSING DATE: Posted until filled	

GENERAL DESCRIPTION: Plans, implements and evaluates an age-appropriate program to enhance the children's cognitive, physical, social and emotional development in accordance with the Child Care and Early Years Act. Acts as supervisor in charge of center during manager's absence. This position reports to Manager, Yonge and Sheppard Childcare Centre and is part of **CUPE Local 2289**.

MAJOR DUTIES:

- Plan, implement and evaluate stimulating, creative and varied program plans based on children's needs, ensuring a safe and emotionally supportive environment, showing sensitivity to the individual needs of children in all aspects of development.
- Ensures daily program balances active/quiet, indoor/outdoor, individual/group activities, and promotes and enhances creativity (i.e. arts and crafts, dramatic play, cognitive play, music appreciation, science and nature, fine/gross motor and sensory activities).
- Promotes positive social experiences, respect for others and self-sufficiency, and provides experience and play material that actively promote anti-racist and non-sexist attitudes
- Maintains and fosters the orderly arrangement, appearance and learning environment of the classroom including checking that activity areas, toys and equipment are safe and sanitary and setting up and tidying up of activity areas.
- Supervise free play and guide children in their physical, cognitive, social and emotional development in accordance with program policies.
- Observe and document child development and behaviour. Work with children as a group while remaining aware of individual child needs.
- Responsible for the safety and general wellbeing of the children at all times by conducting daily health checks, recording illnesses and contacting parents, administering medication as directed by physicians and accurately maintaining relevant records.
- Oversee team members in group and entire centre as required. Sets a confident and professional tone to relationships and communication between colleagues, children, parents/ caregivers, and TDSB staff.
- Work co-operatively with other professionals and agencies who are assigned to children with special needs.
- Administer first aid as required and report and record it.
- Discuss children's progress, behaviour and health with parents/designated individuals, answer questions regarding children, the group and the centre while maintaining confidentiality. Ensure positive communication with parents that include promoting involvement
- Direct students and volunteers. Perform student evaluations.
- May prepare centre for licensing inspection.

REQUIREMENTS & QUALIFICATIONS:

- Registered ECE (member of College of Early Childhood Educators)
- Three years recent experience working with preschool children in a child care setting.
- Working knowledge of the CCEYA, AQI, emergent curriculum, public health requirements
- Ability to maintain neat and accurate records and prepare reports.
- Familiarity with Asset Based Community Development practice is an asset.
- Ability to handle emergencies, crisis and hostile behavior.
- Computer literacy in MS Office (Excel, Word and Outlook)
- Holder of valid Standard First Aid Certificate.
- Ability to assume responsibility for the operation of the center during the temporary absence of the Manager/Director.

To apply, submit your resume with "TNG2023- 248" in the subject line of your email to: careers@tngcs.org

TNG is committed to reflecting the communities we serve and to nurturing a respectful and inclusive work environment for all. We encourage qualified applicants of all ages, races, colours, ethnic origins, religions, abilities, gender identities, gender expression and sexual orientations to apply. Candidates invited for an interview are encouraged to inform Human Resources in confidence of their accommodation requirement