## **BATHURST EMPLOYMENT WORKSHOPS • FEBRUARY 2025**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
	Resume Critique 10:00 am – 11:00 am (In-person)		Practice Interview 10:00 am – 11:00 am (By appointment only)	
10	11	12	13	14
			Practice Interview 10:00 am – 11:00 am (By appointment only)	Stress Management 10:00 am – 11:30 am (Virtual)
17	18	19	20	21
Office Closed for Family Day	Resume Critique 10:00 am – 11:00 am (In-person)		Better Jobs Ontario Information Session 10:00 am – 11:30 am (Virtual)	
24	25	26	27	28

1415 BATHURST STREET TORONTO, ON M5R 3H8
416.925.2103 x4000 • infoETC@tngcs.org • WWW.JOBHOUSE.CA

**REGISTER ONLINE FOR WORKSHOPS.** Online workshops are delivered using Zoom.

You can also visit our Resource and Information Centre.

NEW HOURS are Monday to Friday 1:00 pm to 4:00 pm.











# **Workshop Descriptions**

#### **Better Jobs Ontario Information Session**

Laid off and interested in training for a new career? In this session, you will learn more about the eligibility and suitability criteria to participate in the program and learn what research and planning is required.

### Mock Interview: By appointment only

This one-on-one practice interview with an Employment Advisor/Job Developer provides you with the chance to hone your interview skills and gain informative tips and suggestions to improve them.

### Resume Critique: By appointment only

Tailor your resume to make it more appealing and marketable. We will help you to highlight your accomplishments, skills, and talents.

## **Stress Management**

Learn simple techniques for managing everyday stress and maintaining a healthy emotional balance.

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# **DANFORTH EMPLOYMENT WORKSHOPS • FEBRUARY 2025**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
		Interview Workshop 9:30 am – 11:30 am		<b>Resume Workshop</b> 9:30 am – 11:30 am
10	11	12	13	14
	Hidden Job Market 9:30 am – 11:30 am		Interview Workshop 9:30 am – 11:30 am	
17	18	19	20	21
Office Closed for Family Day			Resume Workshop 9:30 am – 11:30 am	
24	25	26	27	28

3036 DANFORTH AVE, TORONTO, ON M4C 1N2

416.925.2103 x5400 • infoES@tngcs.org • WWW.JOBHOUSE.CA

**REGISTER ONLINE FOR WORKSHOPS.** Online workshops are delivered using Zoom.

You can also visit our Resource and Information Centre.

Our hours are Monday to Friday 12:30 pm to 3:30 pm.











# **Workshop Descriptions**

#### **Hidden Job Market**

Did you know 80% of available jobs are not advertised? These can only be found in the hidden job market. Join us to find out where these jobs are and how to find them.

### **Interview Workshop**

Gain confidence during job interviews and turn interviews into job offers! Through discussion and practical activities, we provide you with the right techniques for interview preparation- both in-person and virtual, opportunity to share previous interview experiences and problem solve interview challenges.

### **Resume Workshop**

Whether you are a beginner or looking to refresh your skills, let us help you prepare an effective and successful resume. We cover the winning qualities of resume writing: structure, formatting and styles, as well as complex topics such as accomplishment statements, matching resumes to employers' needs, writing style tips and the latest resume trends.

**REGISTER ONLINE FOR WORKSHOPS.** Online workshops are delivered using Zoom.

You can also visit our Resource and Information Centre.

Our hours are Monday to Friday 12:30 pm to 3:30 pm.

Please call 416.925.2103 x5400 for more information.

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